

1 **MINUTES OF THE REGULAR MEETING OF**
2 **THE MINNEHAHA CREEK WATERSHED DISTRICT**
3 **BOARD OF MANAGERS**

4
5 **March 28, 2019**

6
7 **CALL TO ORDER**

8 The regular meeting of the Minnehaha Creek Watershed District was called to order by President
9 Sherry White at 7:00 p.m. on March 14, 2019, at the District office, 15320 Minnetonka
10 Boulevard, Minnetonka, Minnesota.

11 **MANAGERS PRESENT**

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13 Sherry White, Richard Miller, William Olson, Jessica Loftus, Kurt Rogness, and William
14 Becker.

15
16 **MANAGERS ABSENT**

17
18 Brian Shekleton.

19
20 **DISTRICT STAFF AND CONSULTANTS PRESENT**

21
22 James Wisker, Administrator; Renae Clark, Policy and Grants Coordinator;
23 Cathy Reynolds, Operations Manager; Janna Jonely, Project and Land Management Technician;
24 Anna Brown, Planner – Project Manager; Brian Beck, Research and Monitoring Program
25 Manager; Laura Domyancich, Planner – Project Manager; Eric Fieldseth, Aquatic Ecologist;
26 Michael Hayman, Project Planning Manager; Chris Meehan, District Consulting Engineer; and
27 Louis Smith, Counsel.

28
29 **MATTERS FROM THE FLOOR**

30
31 Mr. Kevin Zahler appeared before the Board of Managers. He stated that he is a Master Water
32 Steward and involved in the protection of Lake Minnewashta. He expressed his concern for the
33 threat of aquatic invasive species, and his concern for a lack of adequate funding for lake
34 inspections in Carver County. Mr. Wisker thanked Mr. Zahler for expressing his concerns and
35 reviewed the evolution of the District’s participation in funding for invasive species protection,
36 management and research.

37
38 Ms. Renae Clark appeared before the Board of Managers to announce her new employment with
39 the City of Chanhassen. She thanked the Board and staff for great work and support for the past
40 17 years of her employment with the District. The Board of Managers and Mr. Wisker thanked
41 Ms. Clark for her service.

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46 **APPROVAL OF AGENDA**

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48 *It was moved by Manager Miller, seconded by Manager Rogness, to approve the agenda as*
49 *distributed. Upon vote, the motion carried, 6-0.*

50 **CONSENT AGENDA**

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52 *It was moved by Manager Olson, seconded by Manager Becker, to approve the items on the*
53 *Consent Agenda, consisting of the Minutes of March 14, 2019, and approval of the check*
54 *register, with the general checking account register, voiding checks 39544, 39629, 39632 and*
55 *39633, and consisting of checks 39631 through 39686 totaling \$798,473.61; payroll direct*
56 *deposits totaling \$154,356.55; electronic fund withdrawals- general checking totaling*
57 *\$110,073.21; and electronic fund withdrawals – surety checking totaling \$10.00; for total*
58 *expenses of \$1,062,913.37.*

59
60 *Upon vote, the motion carried, 6-0.*

61
62 **REGULAR AGENDA**

63 **Board, Committee and Task Force Reports**

64
65 President’s Report: President White reported on several legislative matters: 1) Tiffany
66 Schaufler provided information to the Senate Environment and Natural Resources Committee,
67 along with USGS and the National Weather Service to explain operating policy for Gray’s Bay
68 dam; 2) President White met with Hennepin County Commissioner Irene Fernando to provide a
69 briefing on the District’s activities; 3) Senator Osmek has introduced legislation to limit the
70 authority of the Lake Minnetonka Conservation District in the regulation of marinas; 4) Senator
71 Osmek has also proposed an appropriation of \$100,000 for the clean marina program.

72
73 President White also proposed that Manager Loftus service as a new liaison to the Strategic
74 Communications work. *It was moved by Manager Miller, seconded by Manager Olson, to*
75 *approve President White’s nomination of Manager Loftus to service as Strategic*
76 *Communications liaison. Upon vote, the motion carried, 6-0.*

77
78 Policy and Planning Committee:

79
80 Manager Miller reported that the committee reviewed education and communications program
81 integration and also received an update on the 325 Blake Road redevelopment.

82
83 Citizens Advisory Committee:

84
85 President White noted that she would serve as the liaison for the April 3 meeting of the Citizens
86 Advisory Committee.

87

88 President White reviewed upcoming meetings as shown on the agenda.

89

90 **Action Items**

91

92 **Resolution 19-033: Review and Acceptance of 2018 Audit Report**

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94 Ms. Cathy Reynolds and auditor Mr. Mark Gibbs appeared before the Board of Managers to
95 report on the 2018 audit. Mr. Gibbs stated that the audit found that the financial statements are
96 fairly presented and there were no material findings. A legal compliance audit had no findings of
97 noncompliance. ***Following discussion, it was moved by Manager Rogness, seconded by
98 Manager Miller, to adopt Resolution 19-033, accepting the 2019 Audit Report. Upon vote, the
99 motion carried, 6-0.***

100

101 **Resolution 19-034: Authorization to Award Four Contracts for 2019 Vegetation Maintenance**

102

103 Ms. Janna Jonely appeared before the Board of Managers to review the request for board action.
104 ***It was moved by Manager Miller, seconded by Manager Olson, to adopt Resolution 19-034
105 authorizing the award of the contracts for 2019 vegetation maintenance. Upon vote, the
106 motion carried, 6-0.***

107

108 **Resolution 19-035: Authorization to Award Contract for Wasserman West Alum Treatment**
109 **Resolution 19-036: Authorization to Execute Contract with University of Wisconsin State for**
110 **Wasserman West Sediment Analysis**

111

112 Ms. Anna Brown and Mr. Brian Beck appeared before the Board of Managers to review both
113 requests for board action. Ms. Brown reviewed the quotes for the alum treatment, and Mr. Beck
114 explained the purpose of the sediment analysis to inform future alum dosing.

115

116 ***It was moved by Manager Olson, seconded by Manager Becker, to adopt Resolution 19-035,
117 authorizing the award of the contract for Wasserman West alum treatment to HAB Aquatic
118 Solutions. Upon vote, the motion carried, 6-0.***

119

120 ***It was moved by Manager Olson, seconded by Manager Rogness, to adopt Resolution 19-036,
121 authorizing execution of the contract with University of Wisconsin Stout for the Wasserman
122 West sediment analysis. Upon vote, the motion carried, 6-0.***

123

124 **Resolution 19-037: Approving Agreement with Hennepin County for Natural Resources**
125 **Opportunity Grant, Arden Park Restoration Project**

126

127 Ms. Laura Domyancich appeared before the Board of Managers to review the request for board
128 action. Ms. Domyancich also reviewed photos showing progress with the Arden Park restoration
129 project. ***Following discussion, it was moved by Manager Rogness, seconded by Manager
130 Miller, to adopt Resolution 10-037, approving the agreement with Hennepin County for the***

131 ***Natural Resources Opportunity Grant for the Arden Park Restoration Project. Upon vote, the***
132 ***motion carried, 6-0.***

133

134 Resolution 19-038: Authorization to Execute Grant Agreement for the Long Lake Creek
135 Subwatershed Assessment

136 Resolution 19-039: Authorization to Release Requests for Proposals for the Long Lake Creek
137 Subwatershed Assessment

138 Resolution 19-040: Authorization to Contract with Carp Solutions for Carp Tracking Services for
139 the Long Lake Creek Subwatershed Carp Assessment

140

141 Mr. Eric Fieldseth appeared before the Board of Managers to review the three requests for board
142 action.

143

144 ***It was moved by Manager Becker, seconded by Manager Rogness, to adopt Resolution 19-038***
145 ***authorizing the execution of the grant agreement for the Long Lake Creek Subwatershed***
146 ***Assessment. Upon vote, the motion carried, 6-0.***

147

148 ***It was moved by Manager Becker, seconded by Manager Miller, to adopt Resolution 19-039***
149 ***authorizing the release of requests for proposals for the Long Lake Creek Assessment. Upon***
150 ***vote, the motion carried, 6-0.***

151

152 ***It was moved by Manager Becker, seconded by Manager Rogness, to adopt Resolution 19-040***
153 ***authorizing the contract with Carp Solutions for carp tracking services for the Long Lake***
154 ***Creek Subwatershed carp assessment. Upon vote, the motion carried, 6-0.***

155

156

157

158 Ms. Renae Clark appeared before the Board of Managers to review the request for board action.

159 ***It was moved by Manager Olson, seconded by Manager Miller, to adopt Resolution 19-029,***
160 ***approving the City of Orono Local Surface Water Management Plan. Upon vote, the motion***
161 ***carried, 4-0.***

162

163 Resolution 19-030: Extending Deadline for City of Chanhassen to Adopt Local Ordinance

164

165 Mr. Tom Dietrich appeared before the Board of Managers to review the request for board action.

166 ***It was moved by Manager Miller, seconded by Manager Olson, to adopt Resolution 19-030,***
167 ***extending the deadline for the City of Chanhassen to adopt the local ordinance pursuant to***
168 ***Resolution 18-094 to September 7, 2019. Upon vote, the motion carried, 4-0.***

169

170 **Board Discussion Items**

171

172 None.

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174

175 **STAFF UPDATES**

176 Administrator's Report

177 Mr. Wisker reported on the following items:

- 178 1. Mr. Wisker and Ms. Schaufler updated plans with the office of Senator Torres Ray for a
179 townhall meeting on South Minneapolis high water issues scheduled for April 27;
180 2. The LHB firm reported that the District's 2017 Plan communications document received
181 an award from the American Society of Architects;
182 3. Ms. Schaufler provided an update on water levels and contingency planning for spring
183 flooding; Lake Minnetonka level has increased by 3.5 inches; the Gray's Bay Dam is
184 now discharging at 200 cubic feet per second; Minnehaha Creek is flowing at maximum
185 capacity pursuant to the operating plan; Lake Nokomis level has decreased and is
186 currently 815.78, four inches above the Ordinary High Water mark;
187 4. Mr. Hayman reported that the Minneapolis FEMA stream work is complete; the
188 maintenance work at the Bde Mka Ska pond is complete; and two of the three carp
189 barriers have been installed at Six Mile Creek.

190

191 **ADJOURNMENT**

192

193 There being no further business, the regular meeting of the Board of Managers was adjourned at
194 8:39 p.m.

195 Respectfully submitted,

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197

198

199 Kurt Rogness, Secretary