



42 year. President White also acknowledged a letter from former Citizens Advisory Committee  
43 member Sliv Carlson expressing gratitude for her eight years of service on the CAC.

44

45 **CONSENT AGENDA**

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47 *It was moved by Manager Loftus, seconded by Manager Maxwell, to approve the consent*  
48 *agenda, consisting of approval of the January 9, 2020 board meeting minutes, and approval of*  
49 *the Check Register consisting of checks 41001 through 41038 for a total of \$308,513.32;*  
50 *payroll direct deposits totaling \$147,833.04; electronic fund withdrawals- general checking*  
51 *totaling \$41,299.70; for total expenses of \$497,646.06; surety checks 1600 through 1603 and*  
52 *159 in the amount of \$16,843.26; and wire transfers of \$147,077.50 for City of Richfield*  
53 *obligation, and \$2,939,866.10 for final transfer of general fund balance to Bremer Bank.*

54

55 *Upon vote, the motion carried, 7-0.*

56

57 **REGULAR AGENDA**

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59 **Board, Committee and Task Force Reports**

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61 President's Report: President White reported that she, Mr. Wisker, and the committee  
62 chairs have reviewed agendas and work plans for 2020. She noted that Managers  
63 Hejmadi and Olson would report on the recent meeting of the Metropolitan Chapter of  
64 the Minnesota Association of Watershed Districts. President White noted that she and  
65 Mr. Wisker recently met with Hennepin County Commissioner Fernando and they  
66 reviewed Grays Bay dam operations. President White noted the value of board member  
67 involvement in the planning of the upcoming summer tour of the Minnesota Association  
68 of Watershed Districts which will be hosted by the District. She requested that the Board  
69 confirm her nomination of Managers Maxwell, Rogness and herself as board liaisons to  
70 the summer tour planning. *It was moved by Manager Olson, seconded by Manager*  
71 *Miller to confirm these appointments. Upon vote, the motion carried, 7-0.*

72

73 Policy and Planning Committee Report: Manager Miller reported that the Policy and  
74 Planning Committee meeting focused on a review of the outreach strategy to implement  
75 the District's strategic direction. He expressed his appreciation for the advice and  
76 contributions to this effort from the Citizens Advisory Committee. Manager Miller noted  
77 that the Committee did not complete its agenda and requested that it be continued at an  
78 appropriate break in the board meeting.

79

80 Citizens Advisory Committee Report: Manager Olson reported that the CAC has two  
81 new members, and the recent meeting focused on providing input and advice on the  
82 strategic communications plan. He noted also that the CAC discussed that there are now  
83 105 Master Water Stewards, which represents important expertise and a resource to the  
84 District. The CAC expressed concurrence on the need for strategic discipline in  
85 implementing the strategic communications and outreach plan.

86

87 Metro MAWD: Manager Hejmadi reported on the recent meeting of the Metropolitan  
88 Chapter of the Minnesota Association of Watershed Districts. The meeting included  
89 presentations by the Minnesota Pollution Control Agency on watershed partnerships; and  
90 from the Board of Soil and Water Resources on clean water funding allocation. Emily  
91 Javens reviewed the MAWD legislative agenda, and there were additional state agency  
92 updates and a report from the Association of Watershed Administrators.

93

94 President White noted the upcoming schedule of meetings as presented in the agenda.

95

96 **Action Items**

97

98 **Resolution 20-007: Approval to Purchase Real-time Sensor Network Equipment**

99

100 Ms. Kailey Cermak appeared before the Board of Managers to review the request for  
101 board action. She reviewed the District's development of its monitoring capacity since  
102 the 2014 flood. She traced the formation of the Grays Bay Dam agency partnership, and  
103 related partnerships with the National Weather Service, Hennepin County, and the U. S.  
104 Geological Survey. She explained the value of creating a flow sensor network, and the  
105 increased accuracy in having continuous data, as compared to merely sampling of  
106 discrete events. In response to a question from Manager Maxwell, Ms. Cermak  
107 confirmed that the District can add to the capacity of this network in the future. Upon a  
108 question from Manager Hejmadi, Ms. Cermak explained the efficiencies gained in the  
109 field for staff. *It was moved by Manager Miller, seconded by Manager Olson, to adopt*  
110 *Resolution 20-007: Approval to Purchase Real-time Sensor Network Equipment as*  
111 *follows:*

112

113 ***NOW, THEREFORE, BE IT RESOLVED that the Minnehaha Creek Watershed***  
114 ***District Board of Managers: approves the purchase of the real-time sensor network***  
115 ***equipment from In-situ Inc., OTT Hydromet, and Tech Sales Co. in a total amount not***  
116 ***to exceed \$115,000.***

117

118 Upon a question from Manager Miller, Mr. Meehan reviewed how a more complex data  
119 set from the remote sensing network would impact analysis of Grays Bay Dam  
120 operations. Mr. Wisker explained that the sensors will not change dam operations, which  
121 are based on a ten-year permitting process, but rather will assist in maximizing storage  
122 and resilience through real time measurement and prediction capability within the current  
123 operating permit. Manager Olson stated that he was impressed with this complex process  
124 that reflected the value of good communication with partners, and he felt that the  
125 proposal reflected a conservative expenditure to build a very robust and valuable system.

126

127 ***Upon vote, the motion carried, 7-0.***

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129 **Resolution 20-006: Approval of Purchase of Permitting Software**

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Mr. Tom Dietrich appeared before the Board of Managers to review the request for board action. He traced the development of the District’s information technology plan from the District’s strategic vision, and the GIS foundational platform for these developments. He noted the effort to build a system that supported the permitting program’s focus on early coordination and forging of partnerships. He reviewed the District’s needs for permitting software and criteria for evaluating and selecting vendors. *It was moved by Manager Miller, seconded by Manager Olson, to adopt Resolution 20-006: Approval of Purchase of Permitting Software as follows:*

***NOW, THEREFORE, BE IT RESOLVED that the Minnehaha Creek Watershed District Board of Managers hereby approves the purchase of software and maintenance agreements with ElementsXS by Novotx for a permitting system for an amount not to exceed \$58,500.***

***BE IT FURTHER RESOLVED that the Minnehaha Creek Watershed District Board of Manager hereby approves the purchase of software and maintenance agreements for Bluebeam, electronic plan review software for an amount not to exceed \$2,900.***

Following further discussion, Mr. Smith recommended amending the resolution to read as follows:

***NOW, THEREFORE, BE IT RESOLVED that the Minnehaha Creek Watershed District Board of Managers hereby approves the purchase of, and authorizes the Administrator, with advice of counsel, to execute, software and maintenance agreements with ElementsXS by Novotx for a permitting system for an amount not to exceed \$58,500.***

***BE IT FURTHER RESOLVED that the Minnehaha Creek Watershed District Board of Manager hereby approves the purchase of, and authorizes the Administrator, with advice of counsel, to execute, software and maintenance agreements for Bluebeam, electronic plan review software for an amount not to exceed \$2,900.***

***It was moved by Manager Miller, seconded by Manager Olson, to amend the Resolution as recommended by Mr. Smith. Upon vote, the motion carried, 7-0. Upon vote, the motion to adopt the Resolution as amended carried, 7-0.***

Board of Managers Committee Assignments

President White proposed the same committee assignments as 2019, as follows:

- Policy and Planning Committee: Miller (Chair), Rogness, Maxwell;
- Operations and Programs Committee: Loftus (Chair), Hejmadi, Olson.

174 *It was moved by Manager Maxwell, seconded by Manager Rogness, to confirm these*  
175 *committee assignments. Upon vote, the motion carried, 7-0.*  
176

177 **Recess to Continued Policy and Planning Committee Meeting**  
178

179 At this point in the meeting (8:13 p.m.), President White recessed the meeting of the Board of  
180 Managers to continue the meeting of the Policy and Planning Committee.  
181

182 **Minnehaha Creek Subwatershed Update**  
183

184 Ms. Tiffany Schaufler provided an update on subwatershed conditions and offered a preview of  
185 the District's upcoming work on climate resilience.  
186

187 **Legislative Update**  
188

189 Mr. Joel Carlson provided a preview of the upcoming legislative session and reviewed the grant  
190 application and consideration process of the Legislative Citizens Commission on Minnesota  
191 Resources.  
192

193 **Continued Meeting of Board of Managers**  
194

195 President White resumed the meeting of the Board of Managers at 9:13 p.m. She suggested  
196 turning to the Administrator's Report prior to the performance evaluation.  
197

198 **Administrator's Report**  
199

200 Mr. Wisker reported on the following items:  
201

- 202 1. The District received a clean water grant of \$295,000 from the Board of Soil and Water  
203 Resources for the Wasserman alum treatment project;  
204
- 205 2. Counsel has reported that Minnesota Ice did not file its action concerning ice storage  
206 issues at 325 Blake Road, and the matter is deemed dismissed with prejudice.  
207

208 **Closed Session: Administrator's Annual Performance Evaluation**  
209

210 *It was moved by Manager Loftus, seconded by Manager Maxwell, that the Board of Managers*  
211 *go into closed session for the purpose of evaluating the performance of the Administrator.*  
212 *Upon vote, the motion carried, 7-0.*  
213

214 Whereupon, the Board of Managers went into closed session at 9:18 p.m.  
215

216 The Board of Managers returned to open session at 10:42 p.m.  
217

Minutes of the Regular Meeting  
Minnehaha Creek Watershed District  
Board of Managers  
1-23-2020

218 **Adjournment**

219

220 There being no further business, the meeting of the Board of Managers adjourned at 10:42 p.m.

221

222 Respectfully submitted,

223

224

225

226 Kurt Rogness, Secretary

227

DRAFT