

**MEMORANDUM****To:** MCWD Board of Managers**From:** James Wisker**Date:** November 16, 2017**Re:** 2018 PPC Agenda Priorities and Committee Alignment

Purpose:

To initiate discussion with the Planning and Policy Committee (PPC) regarding agenda priorities for 2018; and to discuss potential points of connection and alignment between the PPC, the Citizen Advisory Committee (CAC), and Operations and Programs Committee (OPC).

Background:

In recent years, in addition to managing the routine flow of information on established planning and project priorities, the Planning and Policy Committee has established a general area of emphasis to guide the work of staff and committee members over a calendar year(s). Most recently the annual PPC agenda has prioritized strategic planning and the development of the ten-year watershed plan.

This practice establishes clear directional priorities that focus and leverage the time of committee members and staff to the highest and best use, developing plans and policies that continue to best position the organization for the future. More practically, it sets clear expectations for priority initiatives and key milestones, allowing staff to appropriately program work over time.

PPC 2018 Agenda Priorities:

At the November 16, 2017 PPC Meeting, staff will initiate a first discussion with committee members regarding 2018 agenda priorities. Preliminarily, staff recommends that the PPC dedicate a portion of its time in 2018 to developing, for Board approval, a strategic action plan. A strategic action plan will outline a series of discrete actions and initiatives to be taken across the organization that will implement the objectives identified in the strategic plan adopted in 2017. Staff will summarize this concept and provide more detail for discussion at the meeting.

Committee Alignment:

In addition, recent discussions have been initiated at the CAC and Board regarding opportunities to increase the alignment of the annual CAC agenda with established Board priorities. At the October 26, 2017 Board Meeting, staff summarized a draft alignment framework for consideration, which was

We collaborate with public and private partners to protect and improve land and water for current and future generations.

subsequently followed on November 9 with Board direction to develop a Board/CAC/Staff focus group to continue working on the 2018 CAC purpose.

Following those discussions, staff recognized that similar opportunities for alignment and annual priority setting may exist with the Operations and Programs Committee, creating increased focus and synergy across the PPC, OPC and CAC, in support of Board established organizational priorities.

In preparation for the November 16, PPC Meeting, staff posed this concept to the Board President and respective Chairs of the OPC and PPC. Consequently, staff will frame this concept for preliminary consideration at this week's Planning and Policy Committee Meeting, for further discussion in the future by the Board of Managers.

Next Steps:

These discussions are intended as preliminary and are intended to garner initial feedback. Based on feedback provided, staff will continue to refine concepts and ideas for iterative review in December 2017 and January 2018.

If there are questions in advance of the meeting, please contact: James Wisker at Jwisker@minnehahacreek.org or 952-641-4509

We collaborate with public and private partners to protect and improve land and water for current and future generations.