

**APPLICATION CHECKLIST FOR WETLAND PROTECTION PERMITS**

Materials required for all WETLAND PROTECTION permits are in the box below. Projects triggering other rules may require additional materials.

- WATER RESOURCES APPLICATION FORM (electronic signatures accepted)
- WETLAND DELINEATION
- EXISTING AND PROPOSED SITE PLANS
- WETLAND BUFFER VEGETATION PLAN
- \$10.00 APPLICATION FEE (Payable to MCWD by check or Visa/Mastercard)

PLEASE SEE CHECKLISTS BELOW TO ENSURE YOUR APPLICATION IS COMPLETE. Additional information is required if fill or excavation is proposed in a wetland.

**WETLAND DELINEATION including:**

- Full delineation report (prepared by a qualified wetland professional)
- Wetland Conservation Act Notice of Decision or WCA application

**EXISTING AND PROPOSED SITE PLANS including:**

- Property lines
- Delineation of the work area
- Elevation contours
- Wetland boundary
- Location of wetland buffer
- Proposed wetland buffer sign locations (must be at all lot lines and spaced less than 100 feet apart)
- Ordinary high water elevation of any waterbodies
- If buffer averaging is proposed, calculation of required and provided buffer area and indication of the minimum, maximum, and average widths on the site plans.

**WETLAND BUFFER VEGETATION PLAN (if the buffer is not currently vegetated or will be disturbed by construction) including:**

- Proposed seed mixes or other plant materials
- Seed/planting bed preparation
- Seeding/planting method
- Application rate of seeds or plugs
- Inspection methods to control invasive species
- Five year schedule of maintenance activities